

STATE HISTORICAL RECORDS ADVISORY BOARD

Minutes

The State Historical Records Advisory Board (SHRAB) met on May 28, 2003 at 10 a.m. in the Activity Room at the Kentucky Department for Libraries and Archives (KDLA). Board members present were: Richard Belding, Coordinator; Barbara Teague, Deputy Coordinator; Rebecca Ryder, University of Kentucky (UK); Mary Margaret Bell, Jefferson County Public Schools (JCPS); Yvonne Baldwin, Morehead State University (MSU); and Mary Winter, Kentucky Historical Society (KHS). Also present was Connie Renfro, Public Records Division Secretary. Not present were: Dr. James Greene, Harlan Independent Schools; William Mulligan, Murray State University (Murray SU); and Sue Lynn Stone, Western Kentucky University (WKU).

Belding welcomed Ms. Winter, as a new member of SHRAB. He mentioned that another new member was appointed, William Mulligan, Murray State University. Dr. Mulligan previously served on the Michigan State Historical Records Advisory Board, and was unable to attend this meeting.

Belding mentioned that the next SHRAB meeting is scheduled for August 27th.

The minutes were reviewed. Ryder motioned to accept the minutes with a correction that SHRAB met on March 5, 2003, instead of March, 2003. Bell seconded the motion. Motion carried.

Teague gave an update on the Archives Week Planning Committee meeting. The committee has had two meetings this year in preparation for Archives Week 2003. Last year, the first award was presented to Dr. Thomas D. Clark. A letter will be sent out to all the repositories in the state informing them that Archives Week is October 5-11, 2003. The letter will also suggest that events or open houses be held, and those events will then be listed on the Archives Week website. Bell has been working on linking websites for Archives Week. The committee plans to produce a bookmark for Archives Week.

SHRAB received a \$2,000 administrative grant from the National Historical Publications and Records Commission (NHPRC). This grant money is for administrative expenses of the Board, and will help defray the cost of the printing of the bookmarks for Archives Week and to cover costs for meeting expenses for the SHRAB and for the Archives Week Committee. The Board had originally requested \$10,000, but was denied the \$8,000 cost for the marketing consultant. The Board will submit another grant request to NHPRC for 2004. The deadline for submission of grants is September 1st.

Teague has been working with KDLA staff on revising the SHRAB website. It was suggested to list the NHPRC grants that had been awarded to Kentucky repositories on the SHRAB website, with a narrative about the grant. This could be used as a guideline to others that might be interested in applying for the same type of grant or link them to another web site that could provide more information.

The Board then reviewed the strategic plan. The Board identified and updated the contact list of prospective resource partners as identified in the action step portion of the strategic plan. Belding asked Board members if they would be willing to take on specific contacts with specific groups to explain what the direction of the Board's plan and where there is a mutual interest between SHRAB and this other association. Discussion was held on how these organizations would be approached and talking points that could be used to promote SHRAB's mission. The Kentucky Council on Archives (KCA) will be the first contact point. Belding will provide Board members with more information about the planning goals and objectives of the organizations that were identified as resource partners so that the Board can link the objectives and action steps of its strategic plan, specifically in the area of education and training. Teague will work with KCA. Ryder plans on giving a presentation about SHRAB at the Kentucky Library Association (KLA) meeting in the fall, but it has not yet been confirmed. Winter will work with the Historical Confederation of Kentucky (HCK). Baldwin will work with the Kentucky Association of Teachers of History (KATH), the Oral History Commission (OHC) and the Kentucky Council for Social Studies (KCSS).

There being no further business to discuss, the meeting was adjourned.